

# Scottish Government Blogs

## CMS guide

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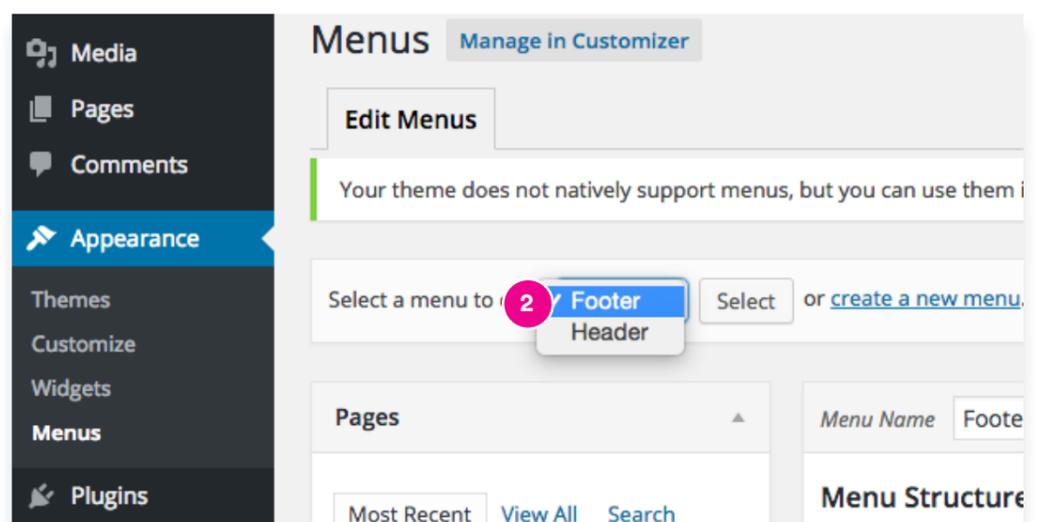
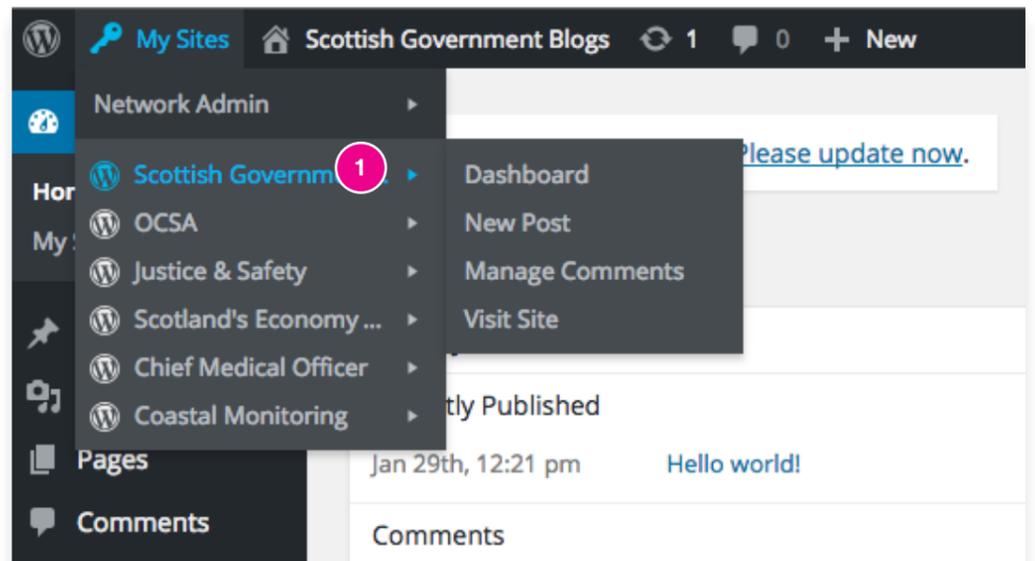
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# D8.

## Edit menus

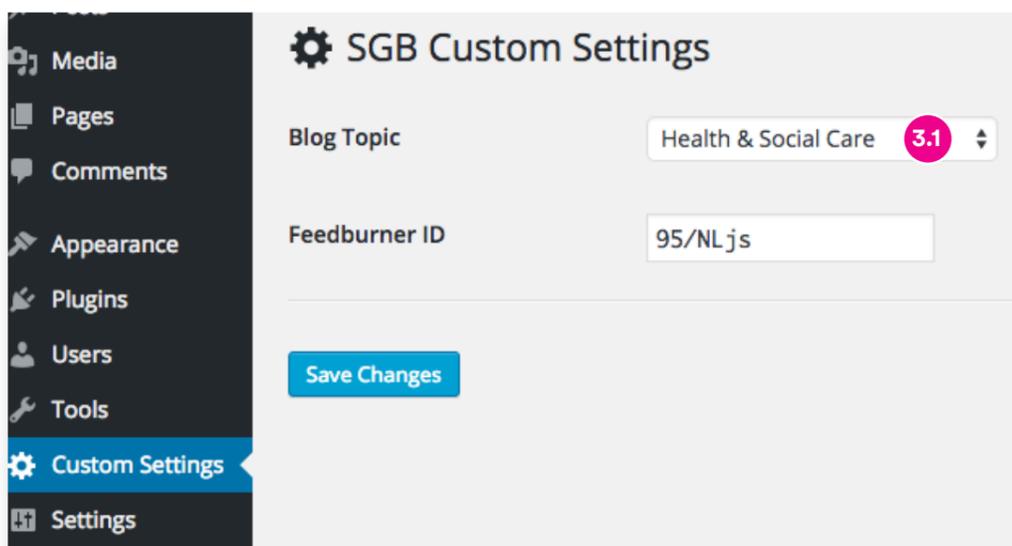
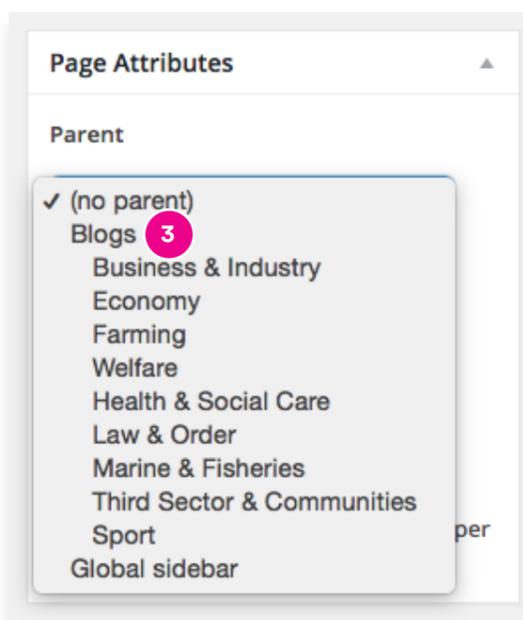
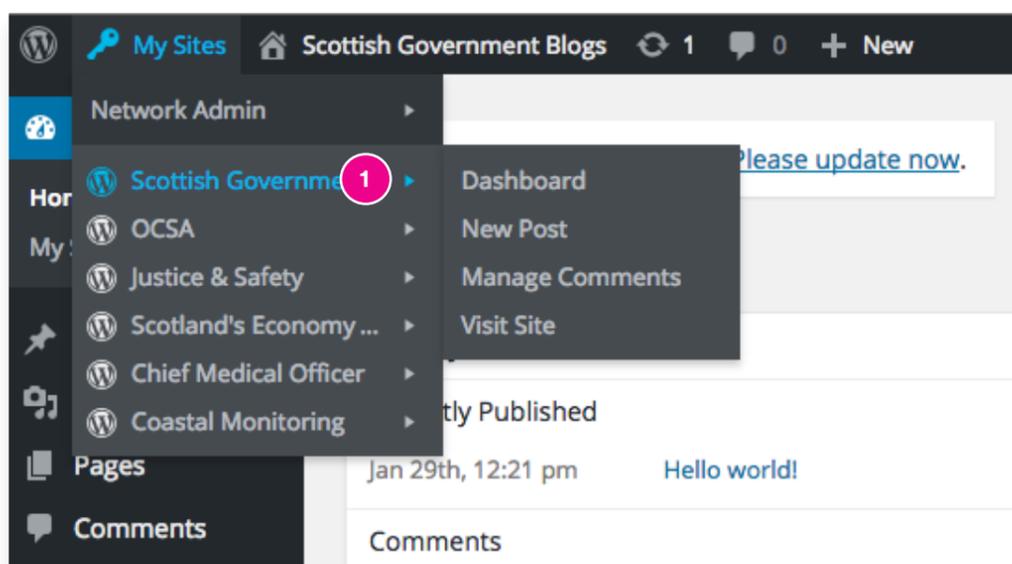
- 1 Go to 'Scottish Government Blogs' > Dashboard > Appearance > Menus
- 2 Select Header or Footer

For more information on managing WordPress menus see [https://codex.wordpress.org/WordPress\\_Menu\\_User\\_Guide](https://codex.wordpress.org/WordPress_Menu_User_Guide)



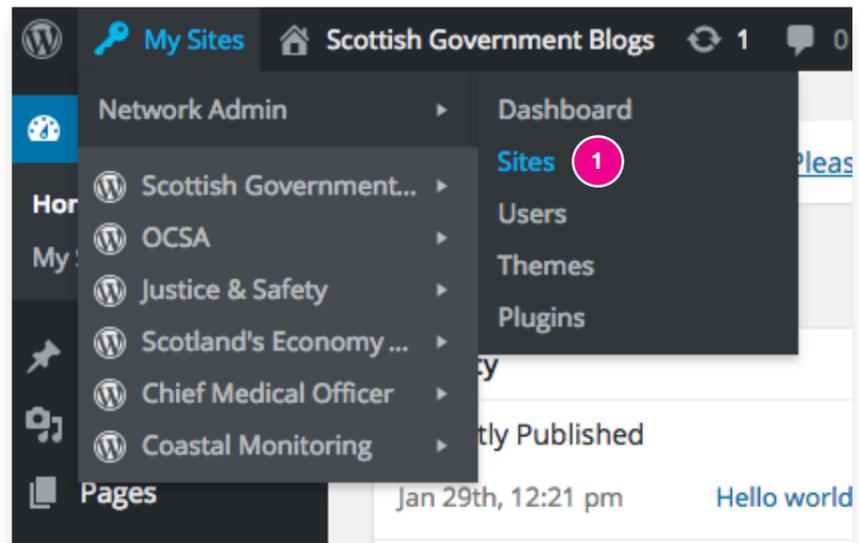
## Add Topic

- 1 Go to “Scottish Government Blogs” > Dashboard > Pages > Add New
- 2 Enter the title.
- 3 Set the Parent page to “Blogs”.
  - 3.1 This topic will now be displayed as an option in the topic dropdown menu on each blog’s Custom Settings page.
- 4 Publish the page.



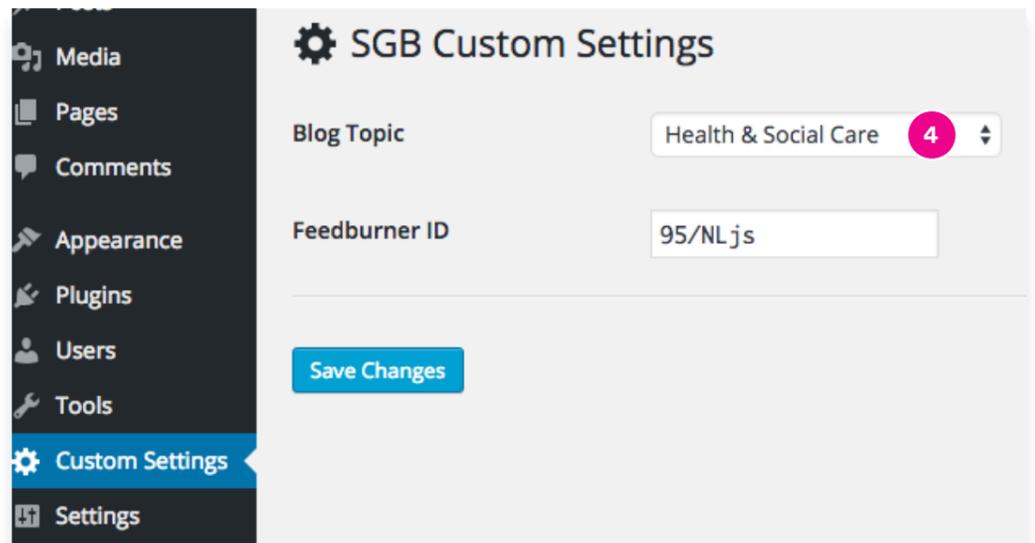
## Add Blog

- 1 Go to "My Sites" > Network Admin > Sites and click "Add New".
- 2 Fill in the necessary fields and click "Add Site".
- 3 A message saying "Site Added" should appear at the top of the page, click "Visit Dashboard" to go to the newly created blog.
- 4 Go to Custom Settings and select a Topic.  
(Adding a Feedburner ID is covered in the social media section)



### Add New Site

3 Site added. [Visit Dashboard](#) or [Edit Site](#)



## About page and widget

### “What is this blog about?”

Go to Pages. If the blog does not already have an “About us” page listed then click “Add New” and create one.

- 1 Select “About” from the templates dropdown menu.
- 2 Enter a shortened version of the about content into the “Excerpt” text area, this is what will be displayed in the site’s sidebar.
- 3 Make sure that the page’s slug in the url is “about-us”.

### Page Attributes

**Template**

About 1

**Order**

0

Need help? Use the Help tab in the upper right of your screen.

### What is this blog about?

Welcome to the blog of Office of the Chief Scientific Adviser.

Professor Anne Glover was Scotland’s first Chief Scientific Adviser and has now, following the end of her term, taken up the position of Chief Scientific Adviser to the European Commission. The new Chief Scientific Adviser for Scotland will be announced in due course.

[Read more](#)

Subscribe  

2

### Edit Page [Add New](#)

About us

Permalink: [http://162.13.95.9/html/scotgov\\_2016/ocsa/about-us/](http://162.13.95.9/html/scotgov_2016/ocsa/about-us/) 3

# Edit sidebar

## Global Sidebar (displays on every blog)

Go to "My Sites" > Scottish Government Blogs > Dashboard > Appearance > Widgets and drag the desired widgets into the "Global Sidebar" container.

These widgets will be displayed in the sidebar of every blog in the network.

## Blog Sidebar (specific to individual blog)

Go to one of the blog dashboards. Then go to Appearance > Widgets and drag the desired widgets into the "Blog Sidebar" container.

These widgets will only be displayed on that specific blog. They will sit between the "About" section and any widgets added to the Global Sidebar.

## What is this blog about?

Welcome to the blog of Office of the Chief Scientific Adviser.

Professor Anne Glover was Scotland's first Chief Scientific Adviser and has now, following the end of her term, taken up the position of Chief Scientific Adviser to the European Commission. The new Chief Scientific Adviser for Scotland will be announced in due course.

[Read more](#)

Subscribe



## Recent posts

Uncategorized 8 Apr'11

[The power of the sea](#)

Uncategorized 18 Feb'11

[A Grand Day Out at CERN](#)

Uncategorized 1 Nov'10

[Welcome to Professor Anne Glover's blog](#)

## Categories

Select Category

## Twitter

Follow

**Scottish Government** ✓ @scotgov 15m

FM @NicolaSturgeon & Cabinet hosted a public discussion in West Dunbartonshire yesterday, find out more here [ow.ly/YnrAa](#) #WDCab

Expand

**Scottish Government** ✓ @scotgov 1h

Still time to register for @scotgov @NHS\_HS welfare reform - ensuring a #fairerhealthiersociety event on 2nd March [goo.gl/w8zErk](#)

Show Summary

**John Swinney** ✓ @JohnSwinney 18h

Stunning view toward #Glasgow from the top of the Titan crane #Clydebank. [itunes.apple.com/app/id568780324](#) [pic.twitter.com/r8MMj2Y1XA](#)

Retweeted by Scottish Government

Show Photo

Blog sidebar widget

Global sidebar widgets

# Social media & RSS

## Footer icons

Go to “My Sites” > Network Admin > Social Media and fill in your account URL for each social media site.

- 1 These links will be displayed in the footer for every blog in the network.

## Share feature

Go to one of the blog dashboards, then to Settings > “Share Buttons by AddThis”

- 2 These settings are blog-specific and will determine what share options are displayed at the bottom of each post.
- 3 The sharing buttons should be kept below the content but any number of services can be added.

## RSS email subscriptions

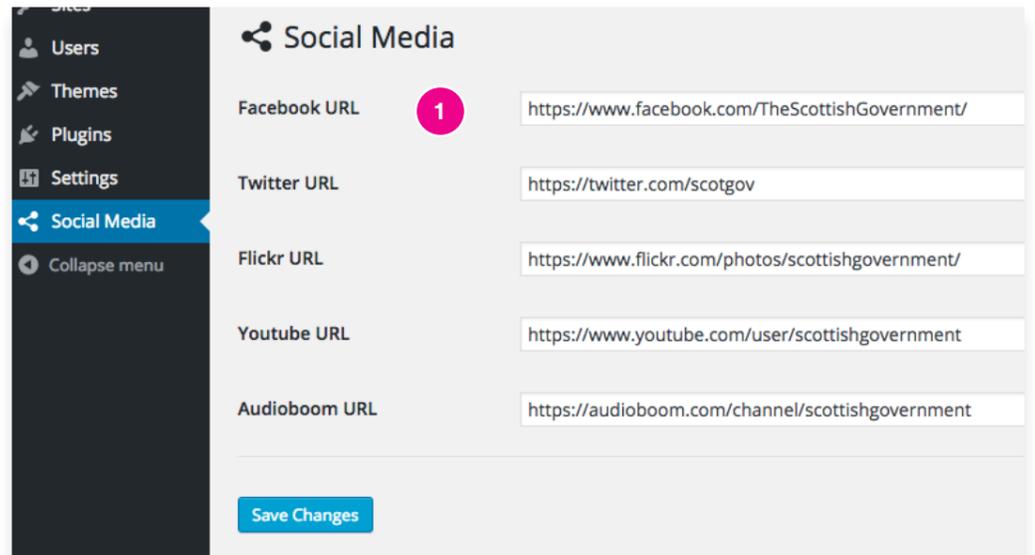
Go to <http://feedburner.com> and type in the RSS URL for your blog and click “Next”.

The URL should look something like:

<http://your-website.com/your-blog-name/feed/>

- 4 On the following page type in the title of the blog and copy the Feed Address.
  - 4.1 In a separate window go to the WordPress dashboard of the blog the feed is for.
  - 4.2 Go to the Custom Settings page and paste the Feed Address into the Feedburner ID field.
- 5 Back on feedburner.com click “Next” and then click “Skip directly to feed management”.
- 6 Click the “Publicize” tab, go to “Email Subscriptions”, and click “Activate”.

Now users can subscribe to the RSS feed and receive email updates.

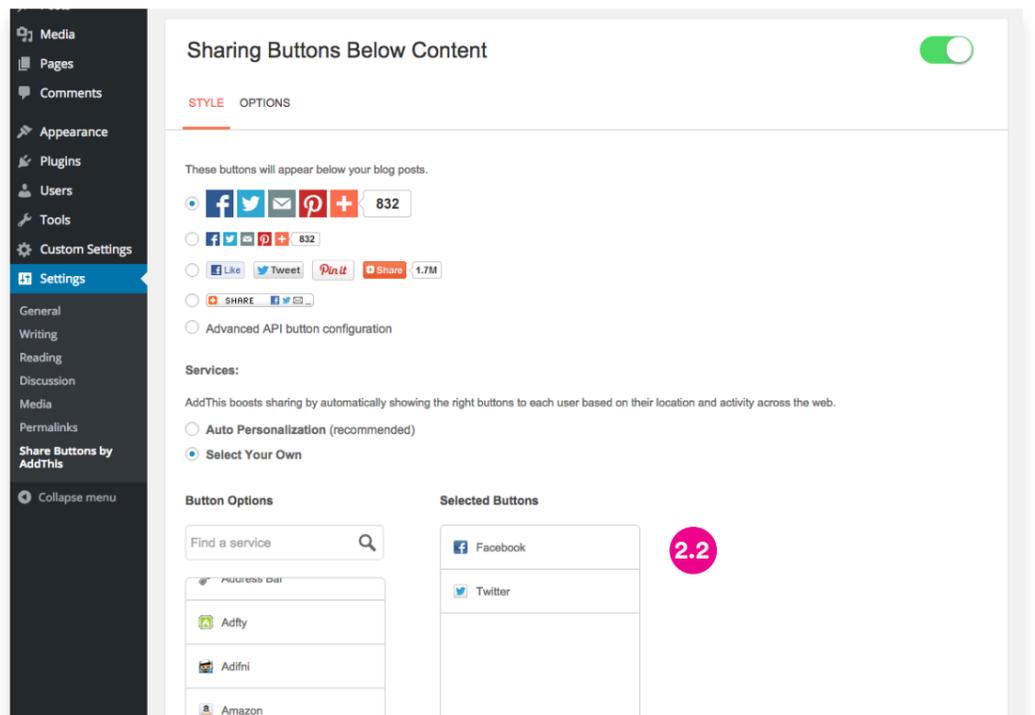


overview of all the most important Justice and Safer Communities statistics in Scotland. It is published on a monthly basis and readers should feel confident that the data in it are up to date.

Each monthly brief includes a special feature on its back page, drawing from recent research undertaken by Justice Analytical Services. This month's article provides a summary from the recently published 2014-15 statistics on Domestic Abuse Recorded by the Police.

Any suggestions for improvement or for other aspects to cover in the brief would be very welcome and should be addressed to [JusticeAnalysts@gov.scot](mailto:JusticeAnalysts@gov.scot)

Share this article    2.1



3 Burn a feed right this instant. Type your blog or feed address here:  
  I am a podcaster!

Give your feed its title and feedburner.com address:

Feed Title:

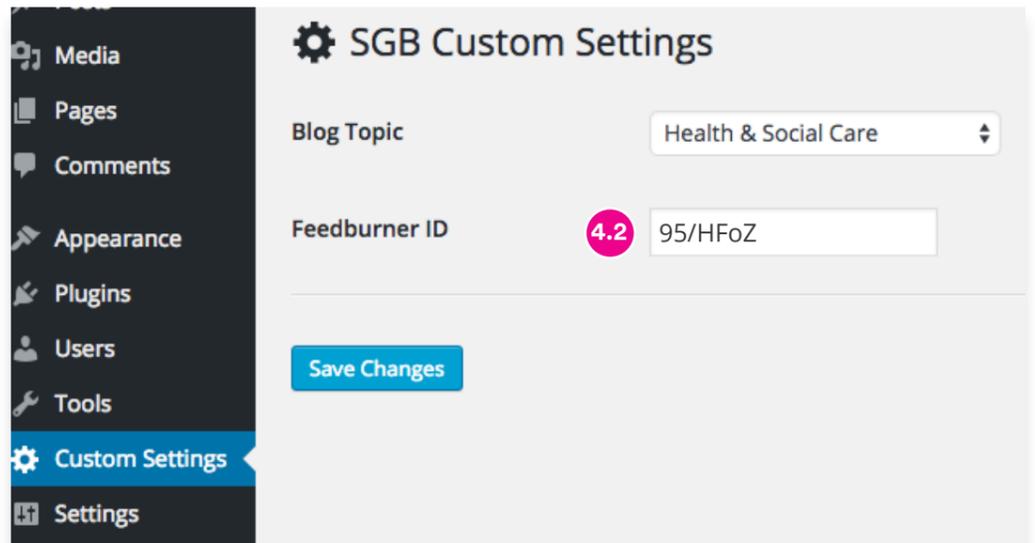
Enter a title to help identify your new feed in your account.

Feed Address:  4

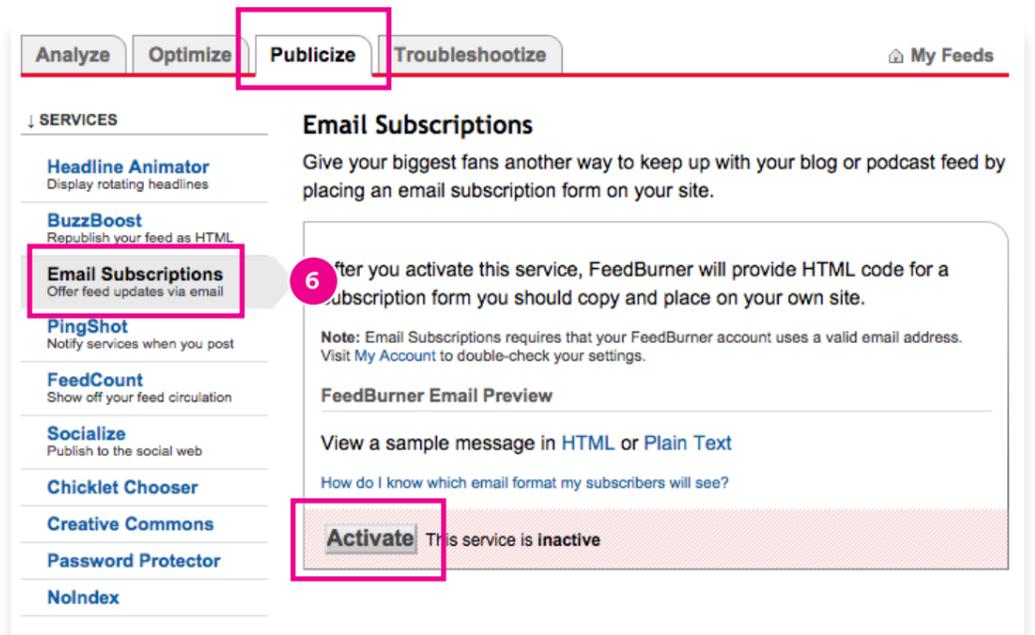
The address above is where people can find your new feed.

# Social media & RSS

cont'd.



The screenshot shows the 'SGB Custom Settings' page. On the left is a dark sidebar menu with options: Media, Pages, Comments, Appearance, Plugins, Users, Tools, Custom Settings (highlighted), and Settings. The main content area has a gear icon and the title 'SGB Custom Settings'. Below the title, there are two settings: 'Blog Topic' with a dropdown menu set to 'Health & Social Care', and 'Feedburner ID' with a text input field containing '95/HFoZ'. A red circle with the number '4.2' is next to the Feedburner ID field. At the bottom of the settings area is a blue 'Save Changes' button.



The screenshot shows the 'Publicize' tab in the FeedBurner interface. At the top are tabs for 'Analyze', 'Optimize', 'Publicize' (selected), and 'Troubleshootize'. A 'My Feeds' link is in the top right. Below the tabs is a 'SERVICES' section with a list of services: 'Headline Animator', 'BuzzBoost', 'Email Subscriptions', 'PingShot', 'FeedCount', 'Socialize', 'Chicklet Chooser', 'Creative Commons', 'Password Protector', and 'NoIndex'. The 'Email Subscriptions' service is highlighted with a red box and a red circle containing the number '6'. To the right of this list is the 'Email Subscriptions' configuration area. It includes a description: 'Give your biggest fans another way to keep up with your blog or podcast feed by placing an email subscription form on your site.' Below this is a note: 'Note: Email Subscriptions requires that your FeedBurner account uses a valid email address. Visit My Account to double-check your settings.' There is a section for 'FeedBurner Email Preview' with links to 'View a sample message in HTML or Plain Text' and 'How do I know which email format my subscribers will see?'. At the bottom of this section is a red 'Activate' button with the text 'This service is inactive' next to it.

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